



*Total Education Services - Total Tuition Alternative Provision - Rosewood Independent School
Subsidiaries of JWA Holdings Limited*

Drugs, Alcohol, and Tobacco Policy

This policy should be read in conjunction with the *Teaching and Learning Policy*, the *Personal, Social, Health and Economic Education (PSHE) Policy* and the following:

Assessment Policy
Anti-Bullying Policy
Behaviour Policy
Equality and Community Cohesion Policy
Health and Safety Policy
Safeguarding and Child Protection Policy
SEND Policy

Other documents that support the teaching and learning of Personal, Social, Health and

Economic Education:

Social and Emotional Aspects of Learning (SEAL) resources
Drug, Alcohol and Tobacco Education (DATE) resource

Throughout this policy 'parents' denotes those with parental responsibility.

1. Mission Statement

We are committed to the safeguarding and wellbeing of children in our care and we believe that pro-active personal, social and health education is instrumental in the development of children's self-esteem and ability to take responsibility for themselves and their actions. In this way, children learn to take care of themselves and are prepared for later life. Children need knowledge and skills appropriate to their level of maturity and developmental needs. This includes education on issues relating to the use of drugs, alcohol, tobacco and other substances and the consequences of misuse. The centre condones neither the misuse of drugs and alcohol by members of the school nor the illegal supply of these substances.

1.1 Aims and Objectives

To enable pupils to make healthy informed choices and resist peer and/or media pressure;
To provide accurate information about substances;

To increase understanding about the implications and possible consequences of use and misuse;
To encourage an understanding for those experiencing or likely to experience substance use;

To develop an understanding of related health, social and economic issues;

To enable pupils to identify sources of appropriate personal support.

2. Approaches to Teaching and Learning

Drugs Education is taught mainly by the centre staff as part of the continuing Personal, Social, Health and Economic Education (PSHE).

3. Resources

We will use external resources as required to support in the teaching of drugs, alcohol, and tobacco awareness.

4. Learning Environment

See PSHE Policy

5. Planning

Drugs, Alcohol and Tobacco Education (DATE) is taught through core subjects such as English.

6. Assessment

There is no specific assessment criteria for this subject, though teachers will be refreshed on the importance of delivering related information on a regular basis, particularly in the secondary area.

7. Enhancing the Curriculum

When and where possible, we will arrange visits by professionals such as Community Police Officers, or plan role play, or offer any appropriate available programmes or workshops.

8. Inclusion

Our purpose is to deliver a well planned and appropriate curriculum, which meets the needs of the children in each group and the community that we serve, in line with our policy on Equality and Teaching and Learning Policy.

Children's safety is paramount. Issues raised by a child must be dealt with sensitively and appropriately. Where potential safeguarding issues are raised by an individual pupil during DATE, teachers will need to exercise their discretion and judgement about how to deal with this and the child will need to be informed that another adult may need to be told. Any concerns must be reported to the Executive Headteacher as designated person for child protection immediately.

9. Roles and Responsibilities including Management of Drug Related Incidents

9.1 Proprietor, Executive Headteacher, Assistant Headteachers

Take overall responsibility for the Policy and its implementation, for liaison with parents, LA and appropriate outside agencies.

In the event of an incident of the misuse or supply of drugs on the premises, or if a pupil admits to using or supplying substances off the premises, the Proprietor, Executive Headteacher, or Assistant Headteachers will:

- Inform Social Services, the Community Police Officer and any other agencies deemed appropriate;
- Inform the parents of the pupil involved at the earliest opportunity. The centre will then work with parents to support the pupils;
- Consider each substance incident individually, recognising that a variety of responses will be necessary to deal with incidents;
- Seek to balance the interests of pupils involved, the other members of the School Community and the local Community;
- Seize and/or inform police of any illegal substances brought onto centre premises following agreed policy for searching pupils and/or their belongings;
- Follow the LA guidelines when dealing with incidents involving members of staff;
- Be responsible for liaison with the media following consultation with the LA Press Officer and Legal Department.

In addition as senior designated person for child protection, the Executive Headteacher and Assistant Headteachers have responsibility to

- Inform Social Services as appropriate and liaise with them following the incident;
- Write/collate reports of the incident and to store them confidentially.

9.2 All Staff

All staff have responsibility to:

- Be aware of issues surrounding substance misuse, alert for signs or incidents and to inform the Centre Director immediately of any concerns.
- Maintain strict confidentiality at all times, speaking only to appropriate persons identified above.

9.3 Parents

We acknowledge that parents have a shared responsibility in the education of children about drug related issues along with the development of attitudes and positive self-esteem. Because of this we believe it is important that the school provides opportunities for parents to increase their own knowledge of the issues surrounding drug misuse and the establishment of positive values and self-confidence.

Policy:

Jennifer Wood, Centre Director and Proprietor

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